

Internship Opportunity

Mayor Mark Mallory's Office



An internship with the Office of the Mayor is a great opportunity for students to develop both personally and professionally. Interns will experience city government first hand. Successful interns with the Mayor's Office are those who are able to work in a fast-paced, rapid-response, work environment. An intern's responsibilities will vary in nature.

Positions Available:
Community Affairs Intern

Communications Intern

Legislative Intern

The dates for the internship sessions are as follows:

Spring (January - May)
Summer 1 (May - August)
Summer 2 (June - September)
Fall (September - December)

How to apply:

- Applicants must be current university students
- Please apply a month in advance of the session start date
- Send resume and two writing samples to Internship Coordinator, Brenden Regan. Brenden.Regan@cincinnati-oh.gov
- For more information go to www.mayormallory.com or call 513-352-6297

Community Affairs Intern

- Assist in the development and execution of programs/initiatives from the Mayor's office
- Conduct correspondence with various constituency groups in absence of the Community Liaison

Communications Intern

- Write press releases, talking points, and other promotional materials
- Help manage the Mayor's website
- Plan and coordinate media events
- Research and respond to inquiries from the media

Legislative Intern

- Conduct policy research
- Track City Council Meetings/Legislation
- Plan and implement seminars focusing on small business development